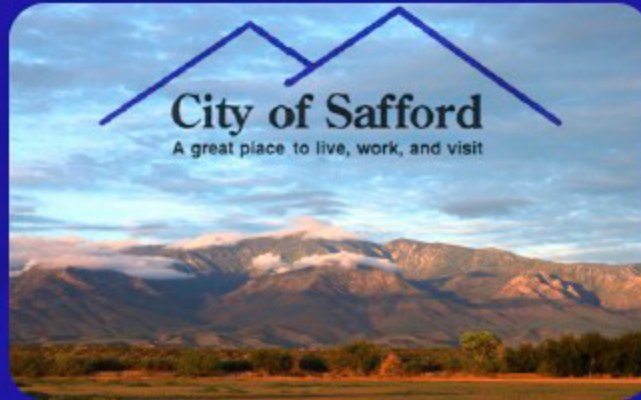


Position Summary

Under limited direction, assists the City Manager in planning organizing, coordinating and managing the Utilities Services Department including; water treatment, wastewater treatment, water distribution, wastewater collections, gas distribution and electricity distribution, meter maintenance, meter reading and customer service. The Director will provide guidance into any advancement in information technology, administration, security and safety of the department.

Knowledge, Skills & Abilities

- Knowledge of principles and practices of municipal administration, with particular knowledge of public utilities administration.
- Working knowledge of management, public policy, negotiations, group dynamics planning principals, statistics, research methods, cost analysis, computer modeling, report/plan preparation and presentation techniques.
- Knowledge of applicable laws, codes, ordinances, regulations, policies and procedures that pertain to utilities within the City.
- Knowledge of principles and practices of project scheduling and administration.
- Skill in effectively supervising, leading and delegating tasks and authority.
- Skill in interacting with people of different social, economic, and ethnic backgrounds.
- Skill in operating a personal computer and software applications.
- Skill in following and effectively communicating verbal and written instructions.



Application & Selection Process

The selected candidate will be subject to professional reference and background checks.

> **Current Job Description:** [HERE](#)

> **Letter of Interest and Resume to:**
UtilityDirectorAZ@municipalsolutions.org

> **Questions to:**
Danielle Nelson at 928-432-4021

The City of Safford is an Equal Employment Opportunity Employer (EEOE).



Career Opportunity

UTILITIES DIRECTOR

This position is open until filled.
Qualified candidates with questions may contact Danielle Nelson at HR@saffordaz.gov, or by phone at 928-432-4021

Compensation & Benefits

Hiring Range: \$97,760 – \$145,308

The City of Safford offers a competitive salary depending on qualifications and experience. A generous benefits package is offered that includes health insurance, with an option of either an EPO or a high-deductible plan. The City pays 90% of the premiums for dental, vision, and health insurance. A work cell phone is provided, as well as paid vacation and sick leave. A retirement plan is provided through the Arizona State Retirement System (ASRS) with the current employee contribution and employer matching rate, at 12.27% of salary. Up to \$4,000 in relocation expenses is available with verifiable receipts.

Education, Experience, & Certifications

- Bachelor's Degree in Engineering, Environmental Sciences, Urban/Regional Planning, Geography, Public or Business Administration, Business Management or related field required.
- Master's Degree preferred
- Five (5) years utility management experience required.
- Five (5) years of supervisory experience required.
- Relevant environmental certifications preferred, where applicable.
- Valid State of Arizona Driver's license

The Community

The City of Safford is the county seat of Graham County and is located in the Upper Gila River Valley in the southeast corner of Arizona. Safford is a full-service city and consists of nearly 10,000 residents.

The Safford Unified School District serves the entire City of Safford and some minor outlying areas with three elementary schools including Dorothy Stinson, Ruth Powell, and Lafe Nelson, as well as one Safford Middle School and one Safford High School.



Safford is also home to the Eastern Arizona College's Discovery Park Campus, a unique public educational destination facility that provides tours of

the world-class telescopes at the Mt. Graham International Observatory (MGIO). It provides free public access to the observatory with a research grade 20" Cassegrain reflector telescope and dome for the Gov Aker Observatory, donated by the University of Arizona. This is the World's largest permanent mount "Camera Obscura", a full motion Shuttle simulator that takes you on an exciting ride through the Milky Way galaxy, and galleries of historical artifacts from Graham County and the "History of Astronomy" Gallery, as well as a beautifully



restored Sonoran riparian area featuring a one-acre ecology education pond and over four miles of trails that take you through the habitat of native migratory birds, reptiles, and mammals.

The City of Safford's public safety is served by the Safford Police Department and Fire protection is provided by the Safford Volunteer Fire Department. The Fire Dept consists of a Fire Chief, Assistant Chief and 31 other volunteer firefighters, responding to more than 200 calls per year and servicing the city's 6.2 sq miles as well as encompassing an area of 110 sq miles outside the city.

